

TOWN OF SHEFFIELD
INVITATION FOR BIDS TO CONSTRUCT
A NEW SENIOR CENTER

Sheffield, Massachusetts 01257

In Accordance with Bid Documents Prepared by:

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The Town of Sheffield is inviting bids to construct a new Senior Center. The scope of work includes but is not limited to Site work, Foundations, Carpentry, Doors, Windows, Siding, Roofing, Finishes, Elevator, Plumbing, HVAC and Electrical Systems. The estimated time for completion is 240 calendar days. The estimated cost for construction is \$900,000.00. The project is funded in part by the 2008 American Recovery and Reinvestment Act (ARRA) and by a Fiscal Year 2009 Community Development Block Program grant under the Massachusetts Community Development Block Grant (CDBG-R) Program. Sealed Bids will be received at the Office of the Town Administrator, Town Hall, 21 Depot Square, Sheffield MA 01257 in the following manner:

SUB BIDS must be received at the Town Administrator's Office at the Town Hall no later than **2:00 p.m. on Thursday April 15, 2010**. One (1) complete original and two complete copies of the Sub Bid must be received at the above time and location in a SEALED envelope clearly marked: "SEALED SUB - BID ENCLOSED for Sub Bid - Section Number, Trade, Sub Bidders name, Business Address, Fax and Phone Number for The SHEFFIELD SENIOR CENTER.

GENERAL BIDS must be received at the Town Administrator's Office at the Town Hall no later than **2:00 p.m. on Thursday April 22, 2010**. One (1) complete original and two complete copies of the General Bid must be received at the above time and location in a SEALED envelope clearly marked: "SEALED GENERAL BID ENCLOSED" Bidders name, Business Address, Fax and Phone Number for "The SHEFFIELD SENIOR CENTER".

Bids are subject to M.G.L. c 30 par 39m and to minimum rates as required by MGL c. 149 par 26 to 27H inclusive and to the Davis Bacon Act (40 U.S.C. 276a to a-7) as supplemented by (29 CFR Subpart 5). In accordance with section 1606 of AARA mechanics, apprentices, teamsters, chauffeurs, and laborers employed on the work shall be paid Federal Wage determinations (Davis Bacon or HUD determined wage rates) which preempt any State prevailing wage rate when the State rate is higher than the applicable Federally -imposed wage rate. (24 CFR part 965, subpart A; 8536 (I) (5); and 968.110 (e).

Contractors bidding on the job must be certified by the Massachusetts Department of Capital Asset Management (DCAM) as required under Massachusetts General Bid Laws and as specified in the Instructions to bidders. A Certificate of Eligibility DCAM Form - CQ 7 showing that the Contractor has been approved to bid on projects of this size and nature and a Contractor update Statement DCAM Form - CQ3 summarizing the contractors record for the period between his/her latest DCAM Certificate and the bid must be filed with the bid. Both Sub-Bids and General Bids are to include the bid deposit, DCAM Certificate of Eligibility (CQ7) and Update Statement (CQ3).

Bids received for each general and sub bid will be publicly opened and read aloud shortly thereafter. Only bids from General Contractors will be accepted for General Bids. Any bids received after the specified times will not be accepted and will be returned to the sender unopened.

A bid deposit in the amount of 5% of the bid (including alternates) shall be submitted with each general bid. Bid deposits shall be in the form of cash; a certified check or a Treasurer's or Cashier's check issued by a responsible bank or trust company payable to the Town of Sheffield or a bid bond (a) in a form satisfactory to the Town of Sheffield, (b) with a surety company qualified to do business in the Commonwealth, and conditioned upon faithful performance by the principal of the agreements

or will be party to this invitation for Bids or any resulting contract.

The Town of Sheffield reserves the right to waive any informality in bidding and to reject any and all general bids if it deems it to be in their interest to do so. Also, the Town of Sheffield reserves the right to reject any bid if it determines that such sub-bid does not represent the bid of a person competent to perform the work as specified and bid prices are not acceptable without further competition. The contract may be awarded within 30 days, Saturdays, Sundays and legal holidays excluded, after the opening of bids. .

Town of Sheffield
Joseph A. Kellogg
Town Administrator

contained in the general bid. Return of the bid deposits will be in accordance with the provisions of the applicable General laws. Attention of all bidders and sub-bidders is specifically directed to the requirements of the Supplemental Equal Employment Opportunity, Anti-Discrimination, and Affirmative Action Program of the Commonwealth of Massachusetts, which is incorporated in the Contract Documents, including the requirements that the General Contractor and subcontractors maintain on the project. Attention is also called to the requirements relating to Workman's Compensation and Condition of Employment.

Addenda issued during the bidding period will be sent by mail to all bidders who have obtained Bid Documents on deposit. Any questions must be sent to the project Architect at least three days before the bid is due. Any questions received after that time will not be considered. No addendum will be issued later than three days (Saturdays, Sundays, and holidays excluded) before the time set for receipt of bids, except for an addendum postponing the date for receipt of bids, or withdrawing the invitation for bid. Receipt of addenda MUST be acknowledged in the designated space on the Form for Bid.

The Contract may be awarded within 30 days, Saturdays, Sundays and legal holidays excluded, after the opening of bids. The work is to be completed eight months thereafter - 240 calendar days. It is the desire of the Town of Sheffield that this work be completed no later than Dec. 29, 2010.

A pre-bid conference is scheduled for Tuesday April 6, 2010 at 10:00 a.m. at Town Hall, Sheffield, Massachusetts 01257. A tour of the site will be conducted after the meeting.

Sub-bids will be taken by the awarding Authority for the following work:

Class of Work

Section 09900, Painting
Section 14200, Elevator
Section 15400, Plumbing
Section 15600, HVAC
Section 16010, Electrical

The successful general bidder will be required to furnish a Performance Bond and a Labor and Materials Payment Bond, each in the amount of 100% of the Contract Amount. Said bonds must be obtained within 5 working days of the contract award.

Bid documents may be obtained from Barry Architects Inc. after 2:00 pm Wednesday March 24, 2010. Bid documents may be obtained upon deposit of \$100.00 payable to the Town of Sheffield to be refunded upon return of complete bid documents in good condition within 14 days after opening of general bids. Otherwise, the deposit shall be forfeited. Additional sets may be purchased at the same office (\$100.00 for roll of plans; \$50.00 for project manual: non-refundable). Only bidders who have obtained a complete set of bid documents on deposit are eligible to purchase additional sets. Should bid documents be required to be mailed, a thirty-five dollar (\$35.00) non-refundable mailing fee will be charged for each set payable before mailing. The bid documents may be examined during regular office hours at Barry Architects, Inc. 29 Wendell Avenue, Pittsfield, Massachusetts 01201. The Contract Documents may also be seen but not removed at F.W. Dodge, McGraw Hill, and Reed Construction Data.

All bidders will receive consideration without regard to race, creed, color, age, sex, religion, or national origin. The Awarding Authority requires that all Bidders show a good faith effort in providing opportunities to eligible, bonafide Minority and Women owned and controlled business.

This project is funded in part through the Massachusetts CDBG Program from the Massachusetts Department of Housing and Community Development and is subject to the regulations of that office and Title 1 of the Housing and Community Development Act of 1974 as amended. Neither the United States nor the Commonwealth of Massachusetts, or any of its departments, agencies or employees is